

**Rules Governing
the
ASME International - Chicago Section
Scholarship Program**

1. The ASME Chicago Section has established an affinity scholarship in the annual amount of \$1,000, which may - or may not - be awarded at the sole discretion of the properly constituted Scholarship Committee and its parent organization, the Chicago Section of ASME International
2. Eligible award recipients include persons who are closely related to a member in good standing of the Chicago Section of the American Society of Mechanical Engineers International: 1) children and grandchildren, whether natural, stepchild, adopted, or ward; 2) parents; and, 3) legal spouses.
3. All awards shall be in the amount of \$1,000 for the academic year.
4. No individual recipient may receive more than four awards.
5. The scholarship awards may be used at any accredited college or university.
6. All scholarship awards, including renewals, will be made competitively, based on the information provided as required in the application.
7. All applications must be made using the form and in the manner prescribed in these rules and on the application form.
8. New applicants must complete and return application forms, including the applicant's statements and required references. These materials must be received by the designated office (see page 4), not later than July 1st of the year of the award.
9. Renewal applicants must provide a transcript of all studies completed to the date of application and a completed application form. Renewal applications must be received not later than July 15th.
10. The Committee Secretary will verify the status of the ASME Chicago Section member, serialize, and redact identifying information from each application prior to delivery to the Scholarship Award Committee.
11. The Scholarship Award Committee will review and evaluate all applicants, new and renewal, prior to 15 August, of the award year. Those applicants deemed worthy will be ranked, in order of award preference, by the Committee.
12. Notification will be made, in the manner deemed best by the committee, to selected scholarship recipients not later than 22 August of the award year.
13. In the event a selected applicant declines or otherwise becomes ineligible, the highest ranked alternate will be the selected.
14. The decision of the Committee is final.
15. All recipients, including alternate recipients, are subject to the same rules and obligations.

16. A student must use the award at the college or university in the fall of the same year that the scholarship is awarded.
17. The ASME Chicago Section or its designate will forward a lump sum check to the designated university or college for deposit in the account of the awardee, upon receipt of proof of enrollment prior to the end of the calendar year in which the award was made.
18. In cases where an awardee's studies or admission are delayed or interrupted for any reason, the Chairman of the Chicago Section must be notified within 30 days.
19. The award is exclusive of any and all other awards, scholarships, and/or grants-in-aid presented to the student.