

ASME San Diego Board Meeting Minutes for December 3, 2003

Attendees: David Padgett.....Chair
Tom Frankie.....Treasurer
York Lew.....Past Chair, Newsletter Editor/Webmaster
Phil YoungDirector
Michael Woodmansee.....Secretary
Nip Shah.....Past Chair
Dan Bedore.....ASME member
Matthew Cross.....ASME member
Ron Miley.....ASME member

1. Meeting called to order at 5:43pm
2. Quorum count: 5
3. November minutes
 - a. Item #18: UCSD HPV team, not SDSU
 - b. MOTION: Approve minutes w/ changes (M:Eric, S:York, 4-0)
4. Ron Miley volunteered to be tour coordinator
 - a. Ron suggested a possible tour of BioGen/Idec, a pharmaceutical manufacturer that is also one of his customers.
 - b. Plan to have tour Thursday, Feb. 19
 - c. 50 or so slots to fill.
 - d. Will likely hold a dinner afterwards w/ a biotech engineering presentation, done by Ron.
5. Other possible tours:
 - a. Solid waster/recycling tours suggested by Pat
 - i. Board suggests that Pat coordinate with Ron to plan a tour at one of the facilities of interest to him.
 - b. Calloway, a golf ball manufacturer
 - c. March and April are full, May is open for events (the only event is May is the annual banquet)
 - d. Nip Shah complemented the board on the level of activity it has shown with respect to tours and ASME events.
6. Review of Mentor Night
 - a. 32-33 students and 9 mentors attended
 - b. The event was considered to be largely a success by all who attended
 - c. Dan Bedore suggested making a summary sheet prior to the next event w/ a head shot of each mentor and four sentences describing him.
 - d. Dave Padgett indicated that a similar approach should be taken at the next mentor night at SDSU, with a few minor tweaks.
 - e. Matt Cross volunteered to help coordinate the next mentor night event.
7. Upcoming San Onofre Unit 1 tour
 - a. 67 attendees confirmed
 - b. 9:30am arrival for attendees at the learning center
 - c. Photo ID required to gain access to the facility
 - d. 20 minute presentation prior to the tour
 - e. Tour begins at 10:30am
 - f. Catered lunch starting between 11:30am-12pm
 - g. Follow up presentation/discussion after lunch

- h. Need to get event checks (\$15) to Dave by next Monday
- 8. Student events
 - a. Dave said that USD is planning on starting an ASME student chapter next year
 - b. The SD ASME section is not planning on sponsoring student design projects in the coming year.
 - c. Considering our limited budget, the section plans to instead focus on sponsoring projects which do not require substantial financial commitment.
 - d. The section plans to sponsor regional schools without bias.
- 9. Treasurer's report
 - a. Did not get adequate service from Point Loma to continue our account there
 - b. Opened an account at SDCCU
 - c. Will close account at Point Loma once all open checks clear
 - d. MOTION: The board empowers the treasurer to purchase CD's of up to 6 month duration (M:Phil, S:Mike, 4-0)
 - e. MOTION: The board empowers the treasurer to move funds from Dean Witter and Point Loma to SDCCU (M:Phil, S:Mike, 4-0)
 - f. Desalination tour resulted in notable losses for the section, due to the large percentage of persons who RSVP'ed as attending but did not show.
 - i. Dave will provide the list of 23 names of people who did not show to Tom, who will follow up with each of them.
- 10. Other business
 - a. Dave will not be running for the position of Chair next year.
 - b. The board needs to decide how to conduct the nominating process for next year's Chair.
 - i. Dave will moderate the discussion over email.
 - c. HPS2004
 - i. Nip Shah solicited an opinion from the board to discern to what level the section was interested in participating in the upcoming HPS.
 - ii. The section does not presently intend to participate in this event at any level; however, the board will consider future appeals for participation, as long as they specify exactly what level of involvement is being requested and in what areas (e.g. volunteers, money, etc.)
- 11. MOTION: Meeting adjourned (M:Mike S; Lew, 4-0)