

**Meeting Minutes/Summary**

<b>Meeting Purpose:</b>	ASME Monthly Meeting
<b>Lead/Facilitator:</b>	James Powell
<b>Notes taken by:</b>	Michael Cacciotti
<b>Meeting Date:</b>	September 10, 2007
<b>Time:</b>	5:30pm
<b>Location:</b>	Hamilton Sundstrand Kearny Mesa

**Attendees**

<b>Name</b>	<b>Role</b>	<b>Telephone</b>	<b>E-mail</b>

## Discussion Summary

The agenda prepared by Y. Lew was walked through.

James Powell has resigned as Secretary and Michael Cacciotti was nominated by N. Shah and unanimously voted into office.

The group commended James on an outstanding job.

Year End Finance Report

The due date for the Year End Finance Report is upcoming.

No Pizza was served

Past Activities

Fluids Engineering Division Conference was supported by the local section. N. Shah arranged for ten corporate displays resulting in a section gain of ~\$1000.

Short Courses taught by N. Shah received 12-13 attendees.  
Payment has not yet been received.

Activity Reports for 2006-2007 are due to ASME International.

Banking

ASME San Diego holds three accounts

SDCCU – CDs remain at the credit union to avoid early withdrawal penalties.

Funds will be transferred to WaMu at the maturity of the CD.

Wamu – The section has transferred funds here from the previous bank of SDCCU.

Pt. Loma Credit Union – This bank is used for the HPS event accounts.

Future Activities

Location costs and fees for ASME events add significantly to the overall cost of events.

Corporate Entertainment rooms could be used for this purpose for little or no cost.

J. Powell will look into this for the "Fireside Room" at SOLAR for the Oct. 16<sup>th</sup>

Stainless Steel discussion.

Official close of meeting at 6:34

**Next Meeting:**

October 3<sup>rd</sup>, 2007

5:30PM

Hamilton Sundstrand

<b>New Action Item Descriptions</b>	<b>Initiated Date</b>	<b>Planned Closure Date</b>	<b>Status</b>	<b>Owner/POC</b>	<b>Comments</b>
Minutes from the previous meeting will be mailed out to board for approval.	9/10/07	9/25/07	New	J. Powell	
A Chair's Message will be provided to Y. Lew for the Website.	9/10/07	9/25/07	New	J. Powell	

<b>New Action Item Descriptions</b>	<b>Initiated Date</b>	<b>Planned Closure Date</b>	<b>Status</b>	<b>Owner/POC</b>	<b>Comments</b>
Section Goals and Plans will be arranged over the next few weeks.  Suggestion: AC-10 has section guidance.	9/10/07	9/25	New	J. Powell	
Activity Reports for the 2006-2007 session are due to ASME International.	9/10/07	10/10/07	New	All	
"Fireside Room" at SOLAR will be looked into for availability.	9/10/07	9/20/07	New	J. Powell	
Potential Locations for events will be provided to M. Cacciotti for compilation and quick reference.	9/10/07	10/10/07	New	All	
Bill Jenkins will e-mail the finance report and proposed budget for review.	9/10/07	10/3/07	New	Bill Jenkins	

ASME SAN DIEGO SECTION  
Executive Committee Meeting Agenda  
September 10, 2007

1. 5:30 pm Welcome and Pizza, James (10 minutes)
2. 5:40 pm Meeting Opens: Attendance and Quorum Count, Secretary (1/2 minute)
3. Appointment of Secretary (1/2 minute)
4. **5:41 pm Review and Possible Approval of mmmyy Meeting Minutes, Secretary (4 minutes)**
5. 5:45 pm Review of Prior Action Items, James (5 minutes)
6. 5:55 pm 2007-08 Goals / Plans, James (10 minutes)
7. 6:05 pm 2006-07 Year End Finance Report, Bill (10 minutes)
8. 6:15 pm 2007-08 Proposed Budget, Bill (10 minutes)
9. 6:25 pm Review and Possible Approval of mmmyy Treasurer's Report, Bill (5 minutes)
10. 6:30 pm 2006-07 Unit Activity Report, James (5 minutes)
11. 6:35 pm Review of Last Event(s) and Plans for Future Events, Tom/Mark (15 minutes)

Date	Event	Report / Plan
July 3	Padres game	30? attended
Oct 16	Joint w/ American Welding Society, ASME speaker on stainless steel	Where? Cost?
TBD	Malin Space Science Systems—Mars rover photo management & Mars cameras	
Jan xx	Fallbrook Technologies Inc—NuVinci continuously variable transmission	
Feb 22	National Engineers Week Banquet	At USD?
Mar xx	Judging at Science and Engineering Fair	
TBD	Judging of college student papers	
May xx	Section Awards Banquet	Best Western Seven Seas?
TBD	Mr. Breed—Solana Beach family rocket developer	
TBD	Orfila Vineyards (near Wild Animal Park)	

12. 6:50 pm Other Business, James (5 minutes)
13. 6:55 pm Meeting Closes
14. Next Meeting: October 3, 2007

My Notes and Action Items: