

ASME San Diego Section – Executive Committee Meeting Notes

Meeting Date: Wed Sep 9, 2009

Location: Hamilton Sundstrand

Attendance: See attendance Roster.

Meeting called to Order: by Nip Shah, Chair @ 5:40 p.m.

Prior Meeting Minutes: Minutes from Aug 2009 meeting read & reviewed; minor changes to be made. Motion made to accept as corrected; final approval pending, as a quorum is not present.

AGENDA

Old Business –

- Section Budget for 2009-10: York had sent revised proposed budget. Line items added were discussed; they included 2 mentoring nights (\$400), Newsletter printing & mailing (600 total), and potential expenses related to section job search efforts (\$300). See Motions & Votes below.

Committee Reports:

- Treasurer's Report – York not present; no report.
- Tours – Mark Shin not present; no report. None scheduled at this time.
- Misc: Nip asked all to review the section website; York has made some changes. Also, Nip mentioned that he is unable to obtain the member mailing list from ASME Hq (administrative glitch ?); he will request York to obtain it.
- National Engineers Week (NEW) – Phil is section coordinator again for the NEW Banquet in Feb 2010. Phil suggested, and proposed a motion, that the section reserve 2 tables at the banquet (cost \$600, a budget line item). See notes in Motions & Votes below.

New Business – Discussion:

- Nip wants to emphasize efforts to establish better communications w/section members and focus on programs to aid members in career development and help with job search. Discussion focused on setting up a “mentoring” meeting for Fri Oct 23 (time & location tbd), inviting industry reps specializing in and/or seeking designing skills, to informally discuss w/ASME members.
 - Mike McCord to make contacts to invite industry reps; try for at least 3 or 4 reps
 - Mia to generate informational flyer announcing the event
 - Looking for ideas & suggestions for location & food catering; no one specifically assigned to this task. Steve mentioned facility at G-Force Technology 8788 Balboa; they have a classroom format facility (met there last yr w/Amer Welding Soc). Also, Giovannis or Filippis if we want a pizza night meeting
 - Nip said we would need logistics to include projector, screen, laptop
- Additional discussion initiated by Nip to somehow populate the section website w/a matrix (table) for jobseekers, incl Name, Available job skills, Contact info, other relevant info that potential employers want to know. Nip to discuss w/York on how to set it up. Phil suggested maybe can be done by posting resume's and “tagging” specific skills sought.

Motions & Votes: Three motions were proposed & discussed, and voted on by the members present. However, since a quorum was not present, additional votes were solicited by e-mail proxy.

1) Motion to approve Aug meeting minutes, as corrected: Yea votes from Nip, Phil & Steve at meeting, e-mail Yea votes from York & Mike Cacciotti; motion passed

2) Motion to accept the 2009-2010 Revised Budget: Yea votes from Nip, Phil & Steve at meeting, e-mail Yea votes from York & Mike Cacciotti; motion passed

3) Motion by Phil, 2nd by Nip, to reserve two tables for ASME SD Section at the National Engineers Week (NEW) Banquet in Feb 2010, at a cost of \$600. After subsequent e-mail dialogue, Phil has withdrawn the motion via email Sep 23. Subject discussion will be reintroduced at the Oct 1 meeting.

Action Items: a) Mia & Mike McCord coordinate w/Nip on setting up meeting for Oct 23. b) York attempt to get member mailing list from HQ per Nips' request.

Motion to Adjourn: Steve moved, Nip 2nd

Meeting adjourned: 6:58 pm

Next Meeting: Thur Oct 1, 5:30 pm @ Hamilton Sundstrand

Submitted by Steve Zawadzki, Secty
Sep 28, 2009

Approved: