



San Fernando Valley Section Meeting, District D

March 24, 2009

Minutes

Attendance:

Lois Holtzclaw
Warren Pearson
Vincent Meraz, P.E.
Timothy D. Hinerman
George F. Tirone, P.E.
Dr. Robert Ryan
Rachel Sklar

Executive Board Officers:

Chair: George F. Tirone, P.E.
Vice Chair: Vincent Meraz, P.E.
Treasurer: Lois Holtzclaw
Executive Board Advisor: Timothy Hinerman
Webmaster: Warren Pearson
Secretary: Vincent Meraz, P.E.
College Relations: Dr. Robert Ryan
Program Chair: Livingston N Balasingham

- Call To Order: 18:15 Hrs
- Review Agenda
- Introductions:
 - Welcome Dr. Robert Ryan as a new member to the Executive Board
 - Welcome Rachel Sklar as an Active Observer of the ASME Executive Board from the Cal State Northridge Student Section.
- Review of the Dec. 9, 2008 Executive Meeting Minutes for approval.
 - All established goals were met and exceeded by the executive board officers. Motion to approve and publish the 12/9/08 minutes, by Tim H., second by Dr. Ryan. Passed unanimously
- Executive Board Positions for 2009 – 2010.
 - Is an immediate Executive Staff Election Necessary? District D observes 2-year terms. Motion by George Tirone to continue, as a recovering section, with the executive board through next year. 2009-2010 positions remain intact. Second by Dr Ryan, passed unanimously. Vincent Meraz



will study the by-laws Article V Section I to make sure no changes are necessary to carry out the 2 year term.

- **Planned Upcoming Events:**

- 2nd Quarter 2009
 - April 23, 2009 Factory Tour at Anheuser-Busch in Van Nuys, CA.
 - Info available to public on web page.
 - Neither Anheuser Busch or the SF Valley section are able to provide a sponsored dinner for the tour. The SFV Section will organize its members who desire to have dinner before or after the tour off-location.
 - Schedule: 5:30 begin social time, start tour at 6:00
 - May 2009 Technical Speaker: a speaker isn't available yet. Motion by Lois Holtzclaw to remove the technical speaker from the agenda and look for a joint event with the Los Angeles section. Second by Warren Pearson, passed unanimously.
 - ASME B31.3 Piping Class in Bakersfield:
 - Vincent Meraz will continue to develop the idea with the Bakersfield engineering community.
 - High-cost class requires risk mitigation. Will look for board approval if industry has strong feedback. Assume 70% of committed students will attend. Vincent Meraz will explore risks, organize, and execute a conference call in May '09 with the board to update the exec board.
 - George Tirone Requests that all Exec Board members attend the tours.

- **Potential Upcoming Events:**

- **Ausra/Kimberlina Solar Thermal Energy Plant in Bakersfield**
 - George Tirone will look for a contact at the solar plant.
- 3D Modeling
 - George Tirone will look into possibilities
- Castaic Brick, Castaic
- 1MW Fuel Cell at CSUN
 - Robert Ryan will explore
- Wind Farms
 - Warren Pearson will explore
- Scaled Composites
 - George Tirone and Lois will explore

- **Treasury Items:**



- Local Section Dues & Donations
 - \$- of member dues were recovered from previous years and added to the Treasury. The section will receive similar dues in Feb.
 - Current balance is \$-
 - Expected funding of \$- in donations and \$- from Merit Based Funding.
 - Expenses of \$- for the Anheuser Busch Tour
- Merit Based Funding
 - Goals – Complete Funding Form.
 - Treasurer’s report will be prepared and submitted by Lois Holtzclaw
 - Lois Holtzclaw will be in charge of meeting the deadlines
 - Submit Activity Reports
 - All reports have been submitted by Vincent Meraz
 - Funding Basis for MBF
 - Reviewed the form and totaled 80 points.
 - Item 1 Section Communications: 15
 - Item 2 Section Activities for Members: 15
 - Item 3 Members Professional Growth: 15
 - Item 4 Aid in Development of Engineering: 25
 - Item 5 Section Operations: 10
- **General Discussion about the Section:**
 - Dr. Ryan would like for us to become members of the Industrial Communications & Relations Board at CSUB. The Advisory Board is part of the ABET program. Dr. Ryan will bring additional information to the next meeting.
 - Support CSUN Awards
 - Student Relations
 - Career Panel on March 18, 2009 was great, having it right after class helped boost attendance. More publicity would be beneficial, many students only heard about it through their professors.
 - Need to Forward e-mail broadcasts to the Student Section
 - Give the Vice-Chair, Vincent Meraz, access to the Section Roster for email broadcasts. Add him to the Confidentiality Agreement.
 - Web Page
 - The webmaster, Warren Pearson, is providing great support. All items are updated.
 - Activities and Dates are posted
 - Will add an Archive page where all meeting minutes will be stored



- Motion to remove financial information from the web page documents; Motion approved
- Add our available PE/EIT review material to the website for member use.
 - *Mechanical Engineering FE Exam Preparation 3rd Edition*, Jerry H Hamelink,
 - *Mechanical Engineering PE Problems and Solutions 7th Edition*, Jerry H Hamelink,
 - *Principles and Practice of Engineering Mechanical Sample Questions and Solutions*, 2008 NCEES
 - *Fundamentals of Engineering Supplied-Reference Handbook 8th Edition*, NCEES,
 - *Professional Engineer License (PE) Exam Prep on DVD Review Course*, ASME ,
 - *FE Exam Prep Lecture CD-ROM Video*, ASME,
 - *Essential Equations for the Mechanical PE Exam using the HP33s*, James Kamm, 2006,
- Executive Board Badges
 - Motion by Vincent Meraz to have name badges made for the Executive Board. Second by Rob, approved unanimously. Timothy Hinerman will get the cost estimate
- District D Meeting in Portland, OR
 - The District Agenda will be reviewed.
 - George Tirone will attend in lieu of Vincent Meraz.
- Recruiting New Members
 - We are looking for new Executive Board Members and Section Members
- **Next Meeting:**
 - The Board will meet again in August of 2009, then in March of 2010
- Motion to Adjourn meeting, passed at 8:23 PM