

Meeting Minutes Located Below

Agenda

I. New Faces

- a. Introduce guests

II. Existing Business

- a. "Spring" Dinner
 - i. Joint meeting between ASME, WIN, and INCOSE
 - ii. Have the dinner at Atomic Testing Museum (ATM) or Lake Mead Boat Tour
 1. ATM (~\$24 with Alcohol)
 2. Still working on boat tour pricing
 - iii. Need guest speaker
 1. Former NV Governor Robert List
 2. BSC President Ted Feigenbaum
 3. UNLV list of speakers
 4. Any suggestions?
 - iv. Set potential date for May 25th (Anywhere from 5/23 – 6/1)
 - v. Use as Award/Recognition Banquet
- b. Monthly News letter
 - i. Need someone to write/assemble/distribute
- c. Cirque Tour
 - i. Choose a timeframe and arrange

III. New Business

- a. Work in Groups
 - i. Information
 - News letters, website, and job bank (Chair: Secretary)
 - ii. Activities
 - Tours, executive meetings, dinners, scholarships, etc (Chair: President)
 - iii. Fundraising
 - Webinars, CEIs, etc (Chair: Treasurer/VP)
- b. Job Bank
 - i. List of local "ME" companies
 1. Known companies (word of mouth)
 2. Member companies (from ASME database)
 - ii. List of local ASME members
 - iii. Current/Future local ASME members have access
 - iv. Local companies have access (should we charge for privilege?)
 - v. Job Blog for new postings and inquiries.
 - vi. Need secure host
 - vii. Any legal ramifications?
- c. Webinar
 - i. Let's choose topic based on popularity
 - ii. Use as a stepping stone for a CEI
- d. New meeting location
 - i. Save the section money
 - Students are still free (via sponsor or section)
 - ii. UNLV Library, Flamingo Library, company conference room, different restaurant

IV. Action Items

- a. Summary
- b. Beers at Crown

Meeting Minutes

Attendees: Ted Stixrud, Penio Penev, Richard Silva, Kim __?__, Kevin Nelson, Stacey Raegas, and Justin Young

Duration: 5:45pm – 7:15pm

Agenda: see above

Discussed Items:

In addition to the agenda the following items from the meeting are of note:

All executive board members were assigned to a group to which action items can be more readily assigned. Below is a listing of the groups and assigned members (one person may participate in more than one group).

Information Group (handles News Letters, Website, Job Bank, and other items as necessary):

Martin Lewis (Chair), Bradford Colton, Penio Penev, Kevin Nelson, Richard Silva, Mike Mullin, and Ted Stixrud

Activities Group (handles Tours, executive meetings, dinners, scholarships, and other items as necessary):

Mike Mullin (Chair), Justin Young, Stacey Raegas, and Kim __?__

Fundraising Group (handles Webinars, CEIs, etc):

Kevin Nelson (Chair), Mike Mullin, Justin Young, Ted Stixrud

It was discussed/determined that the job bank should be accessible to all with only company information available to start. The information will be made available on www.asme.org.

The next executive meeting will be held at SW Gas. Pizza will be ordered for food.

Action Items:

Bradford Colden will put together our section news letter.

We will hold a “next year” planning meeting in July. Before that meeting, a webinar will be held so that results of the webinar as a fundraiser can be discussed informatively.

Mike Mullin will distribute an ASME member/company list to Richard Silva and Ted Stixrud.

Rich and Ted will communicate with each other and begin calling/compiling company names for a job bank.

Ted Stixrud will arrange for a conference room at SW Gas for our next meeting June 6th at 6:00pm.

Justin Young and Richard Silva will arrange a tour for Cirque.

Mike Mullin will forward the meeting minutes to Penio Penev for the website.